



**INFORMATION GUIDE**

**FOR**

**TROOP 274 EAGLE CANDIDATES**

Updated as of January 15, 2009

## **INDEX TO INFORMATION GUIDE FOR TROOP 274 EAGLE CANDIDATES**

	<b><u>Page #</u></b>
Troop 274 Eagle Advisors	3
Mark Twain District Advancement Chairman	3
Eagle Scout Handbook Requirements	3
Eagle Scout Rank Application Requirements	3
“Standard” Troop 274 Eagle Scout Presentation Book	4
Eagle Leadership Service Project	5
Steps in an Eagle Project	5
Sample of Troop 274 Eagle Projects	7
Potential Eagle Projects	7
Local Resources to Contact	8
Websites	8
Supplement to Eagle Scout Leadership Service Project Workbook	9
Draft of Recommendation Letter Request	10

## INFORMATION GUIDE FOR TROOP 274 EAGLE CANDIDATES

### **Troop 274 Eagle Advisors:**

**Mrs. Peggy Roell** 673-5540 614-1215 [peggyroell@comcast.net](mailto:peggyroell@comcast.net)  
14 Coventry Lane, Avon  
**Mr. Mark Hamel** 675-5324 550-0382 [hamelassociates@comcast.net](mailto:hamelassociates@comcast.net)  
86 Somerset Drive, Avon

### **Mark Twain District Advancement Chairman:**

**Mr. Peter Brzezicki** [brzezicki@hartford.edu](mailto:brzezicki@hartford.edu)

### **Eagle Scout Handbook requirements:**

1. Be active in your troop or patrol for at least 6 months as a Life Scout.
2. Demonstrate Scout spirit by living the Scout Oath (Promise) and Scout law in your everyday Life.
3. Earn a total of 21 merit badges, including the 12 required badges.
4. While a Life Scout, serve actively for a period of 6 months in one or more positions of responsibility.
5. While a Life Scout, plan, develop and give leadership to others in a service project helpful to any religious institution, any school or your community.
6. Take part in a Scoutmaster conference.
7. Successfully complete an Eagle Scout board of review.

Requirements 1 through 6 must be completed prior to your 18<sup>th</sup> birthday. This includes having your completed Eagle Project Notebook turned into Mr. Brzezicki.

### **Eagle Scout Rank Application requirements:**

- 1 Be active in your troop or patrol for at least 6 months as a Life Scout.
- 2 Demonstrate Scout spirit by living the Scout Oath (Promise) and Scout law in your everyday Life. List the names of individuals who know you personally and would be willing to provide a recommendation on your behalf (parents/guardians, religious, educational, employer, two others). *See attached sample letter to request **4 letters of recommendation**, which are included with your Eagle application/package.* The letters must be returned directly to one of the Eagle advisors.
- 3 Earn a total of 21 merit badges, including the 12 required badges. List the month, day and year the merit badge was earned, as shown on the Advancement Report from the Council website. Mr. Bieluch can email you a copy which needs to be included in your binder. [phil@bieluch.com](mailto:phil@bieluch.com)
- 4 While a Life Scout, serve actively for a period of 6 months in one or more positions of responsibility.

- 5 While a Life Scout, plan, develop and give leadership to others in a service project helpful to any religious institution, any school or your community. The project idea must be approved by your Scoutmaster and troop committee and by the District Advancement chairman before you start. **You must use the Eagle Scout Leadership Service Project workbook in meeting this requirement <http://www.nesa.org/trail/manual.html>. It is strongly suggested that you read through the entire workbook before you do anything else. In addition, the Connecticut Rivers Council has a supplemental Notes page which also must be used (See attached sample).**
  
- 6 Attach to this application a **statement of your ambitions and life purpose** and a listing of positions held in your religious institution, school, camp, community or other organizations during which you demonstrated leadership skills. Include honors and awards received during this service. (This type written, 1-2 page document, should discuss what you are about other than Boy Scouts, how you have demonstrated leadership outside of Boy Scouts, what your plans are for the future, and anything else you feel is important to tell about yourself). Take part in a **Scoutmaster conference** with your unit leader.

The Eagle application should have **NO** Corrections or white outs on it. Make a rough draft first. Actually, now it can all be done electronically.

### **“Standard” Troop 274 Eagle Scout Presentation Book:**

Eagle Scouts are clearly the “Best of the Best.” Your project, application and records should be presented in such a fashion.

- 2” while loose leaf binder with clear cover and inside pockets
- Eagle graphic with council, troop and candidates name in cover
- Left interior pocket—
  - Eagle application
  - Statement of life purpose
  - Recommendation letters
- Inside rings—
  - Cut project workbook apart and insert pages in plastic page protectors— cut and paste written info onto these pages
  - All names, dates and signatures should be written on the pages themselves
  - Multiple photos, maps, plans, etc. should be in separate page protectors
- Right interior pocket—
  - Advancement record from Troopmaster
  - Copies of Council Advancement Records

There are copies of completed Eagle Project books for your reference.

Once everything is completed and signed off, give six copies, plus the original, to your advisor who will deliver it to Mr. Brzezicki.

## **EAGLE LEADERSHIP SERVICE PROJECT**

The real purpose of the Eagle Project is to give you an opportunity to “**demonstrate leadership of others.**” The Eagle project is a chance for you to lead others in accomplishing a significant goal for the benefit of your community. Choose a project that you will be proud of the rest of your life. You get to choose the activity that interest you, coordinate it with the appropriate agency, prepare a detailed plan on how to accomplish the goal and then implement the plan. If you have not already done so, begin by reading the Eagle Scout Leadership Service Project workbook <http://www.nesa.org/trail/manual.html>.

It is important to remember this is a Scout leadership project, not a parent or family project.

Either Mr. Hamel or Mrs. Roell will be your primary Eagle advisor. Please contact us by email, or phone, as often as necessary. Also, please make appointments ahead of time to meet with us either during meetings or at other times. We both check email very, very frequently.

While working on your project you will have lots of opportunities to practice life skills including proper planning, making telephone calls, following up with people, doing write-ups and public speaking.

There are lots of ways to “find” an Eagle Project. Review the attached list of Troop 274 projects, search the internet, contact some of the local resources, look for ideas in the newspapers, at your church/temple, at your school, around your community, etc. You may choose to build something, do service for someone, present a program to a group or correct a problem area for the benefit of a non profit organization, other than the Boy Scouts. The group that your project benefits can not be the Boy Scouts, a for profit business or an individual.

In Troop 274, a project idea is not considered yours until you present your idea to one of the Eagle Advisors. This project will remain “yours” as long as you complete the project write-up and presentation to the Troop Committee within 90 days.

### **STEPS IN AN EAGLE PROJECT**

1. Written project proposals must be approved by an Eagle Advisor prior to presentation to the Troop Committee. Your plan should be detailed enough to tell someone else everything they would need to know to carry out your project without you present. Think of it as a recipe, with a list of ingredients and directions to complete the project.
2. Project proposals must be presented to the Troop Committee (which generally meets the 4<sup>th</sup> Wednesday of each month) prior to requesting District approval. Presentations to the Troop Committee are similar to making an oral report in school. Handouts/drawings, etc. help to explain what you are proposing to do.

3. Prior to submission to the District Advancement chairman, approval signatures need to be obtained from the Scout, scoutmaster, committee chair and a representative of the benefiting organization.
4. Other than the planning phase, no work can be done on the project until the Scout obtains the go ahead from the District Advancement Chairman. (Do not begin planning your project until after you have successfully completed your Life Board of Review).
5. The organization that will benefit from the project should cover the cost of the project. Projects can NOT have a significant fundraising element nor be paid for by the Scout or his parents.
6. “Double deep” adult leadership/parental supervision needs to be in place for all Eagle work days in order to ensure compliance with all of BSA’s safety and insurance requirements. All drivers must be at least 21 years old.
7. All service hours rendered by Scouts must be logged by name, date and amount of time and be immediately emailed to Mr. Bieluch at [phil@bieluch.com](mailto:phil@bieluch.com) . Some of the scouts may need these hours for rank advancement. Non scout hours should also be recorded and detailed in the project workbook.
8. Notes must be presented on the “Supplemental Notes Page” a copy of which is attached to this memo.
9. There is no minimum or maximum number of required hours to complete an Eagle Project. The important factor is there needs to be sufficient opportunity for the Scout to exhibit leadership skills. In Troop 274, the total hours to complete an Eagle project have averaged between 80-120 hours, of which about 40 hours represent hours by the Eagle Scout candidate. Projects which are planned to take significantly more or less time will receive careful scrutiny. (Keep track of all of your planning hours, as these count towards the total.).
10. Step by step, very detailed suggestions on how to plan the project, write up the proposal, carry out the work and prepare the final report are available in the Eagle Scout Leadership Planning Guide which can be found at <http://home.flash.net/~smithrc/eagleprj.htm>. Remember, this is just a guide.

## **SAMPLE OF TROOP 274 EAGLE PROJECTS**

1. Trail cut/rebuilding at Roaring Brook Nature Center
2. Bird/wildlife blind built
3. Outdoor chapel at WACC
4. Historical tour guide of Avon published
5. Benches and gardens for Vet Memorial Collinsville
6. Refurbishment of youth group building for Canton Center Congregational Church
7. Patio, garden and walk refurbishment for St Matthew's
8. Blood Drive
9. Vials of Life
10. Trail Bridges at Countryside Park
11. Stairway landscaping and Butterfly path at Roaring Brook
12. Trail cut - Avon Land Trust
13. Patio installed and Benches painted at WACC
14. Trail Cut - Horse guard
15. Drainage system for gutters at St Ann's
16. Trail Cut for Canton Land Trust 1st
17. Trail Cut for Canton Land Trust 2<sup>nd</sup>
18. Ramp built for dock at FAVARH
19. Trail cut at park in Canton
20. Bike refurbishment and donation to Shiloh Baptist in Hartford
21. Church records reorganized and storage shelves built at St Matthew's

## **POTENTIAL EAGLE PROJECTS**

- 1 Avon Fire Dept has requested a ramp be built for their Zodiac rescue Boat
- 2 River access and erosion control needs on the Farmington River
- 3 Rails to Trails – Benches, gardens, flora identification signs
- 4 Whatever other ideas you come up with...think outside the box!

## **LOCAL RESOURCES TO CONTACT**

Glenn Marston	Town of Avon Director of Parks and Recreation	409-4332
Alan Rosenberg	Town of Avon Director of Social Services	409-4346
Ginny Vocelli	Library Director	673-9712
Avon Senior Center		675-4355
Avon Land Trust		
Avon Historical Society		
Avon Chamber of Commerce		
Avon Food Bank		
Local churches/synagogues		
Gifts of Love		676-2323
Jay Kaplan	Roaring Brook Nature Center	693-0263
Melissa Vanek	Holcomb Farm, Granby	844-8616
Patti Alfieri	Town Farm Dairy, Simsbury	
Farmington River Watershed		658-4442

## **WEBSITES**

Google “Boy Scout” “Eagle Projects” and you will get about 10,000 hits. They include--

<http://www.nesa.org/trail/projects/projects/o5.html>  
<http://www.scouting.org/boyscouts/eagleproject/projects.html>  
<http://www.scoutorama.com/project/>  
<http://www.eaglescout.org/project/select.html>  
<http://www.boyscouttrail.com/projects.asp>  
<http://www.kingswoodumc.org/troop477/eagleprojects.htm>  
<http://tomco.wdn.com/potential.html>  
<http://www.journal-topics.com/dp/06/dp060830.11.html>  
[www.pocketflagproject.com](http://www.pocketflagproject.com)  
[www.pythias.org/eagleprojects](http://www.pythias.org/eagleprojects)

### CARRYING OUT THE PROJECT

Keep a record and make notes as your project progresses. Include dates worked, your time spent, and the names of those assisting you and their time spent. Use one or more pages as needed for these notes and summarize notes in your final project report. Be sure to include your project planning activities and team training, if applicable.

### NOTES



**YOUR NAME**  
**YOUR ADDRESS**  
AVON, CONNECTICUT 06001



Name  
Address  
City/State

Date

Dear \_\_\_\_\_:

I am currently completing the final requirements to obtain the rank of Eagle Scout, the highest rank in Boy Scouts.

The Boy Scout Oath and Scout Law, written below, are the basic tenets that govern the lives and behaviors of all Boy Scouts. Reference letters considering these points, as well as any additional comments, are required to be submitted with my Eagle Scout application.

I am respectfully requesting your time and input to write a reference letter on my behalf.

For your convenience in returning the letter, I have enclosed a stamped envelope, addressed to Mrs. Peggy Roell (OR Mr. Mark Hamel), my Eagle advisor.

Sincerely,

**BOY SCOUT OATH**

On my honor, I will do my best  
to do my duty to God and my country and to obey the Scout Law;  
To help other people at all times;  
To keep myself physically strong, mentally awake and morally straight.

**BOY SCOUT LAW**

A Scout is trustworthy, loyal, helpful, friendly, courteous, kind,  
obedient, cheerful, thrifty, brave, clean and reverent.