



Troop 274 – Avon, CT

Mark Twain District
Connecticut Rivers Council - Boy Scouts of America

Troop Committee Meeting Minutes & Report

April 25, 2007 7:30 PM
WACC

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REPORTS ATTACHED:

Eagle Project Proposal / Will Rahardjo

PROGRAM

	Scoutmaster / Roell
None	Adventure / Greci
None	Leadership
None	Service

SUPPORT

	Committee Chair / Bourget
None	Advancement / Stewart
None	Communications /
None	Counsel / Zygmunt
	Finance / Hornaday
None	Hospitality / Hamel



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Troop Committee Meeting Agenda

April 25, 2007 7:30 PM
WACC

Issues / Opportunities to be discussed

WELCOME

INTRODUCTIONS

SPL Report / Nappi
Eagle Project / Rahardjo

Dana Nappi reports on Scouts' plans
Will Rhardjo seeks project approval

FORWARD

none

Eagle Project / Will
Rahardjo

STRATEGY

PROGRAM

Scoutmaster / Roell

Adventure / Greci

Leadership

Service

Plan for Flags

SUPPORT

Committee Chair / Bourget Volunteers wanted

Advancement / Stewart

Communications /

Counsel / Zygmunt

Boys' medical alerts and protocol

Finance / Hornaday

Treasurer's report

Hospitality / Hamel

OTHER ITEMS

NEXT MEETINGS

May 23

June 27

ADJOURN



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Minutes of April 25, 2007 Troop Committee Meeting

John Bourget started the meeting at 7:35. John reminded committee chairs to email the committee reports to Rahardjo@comcast.net no later than the Sunday before each troop committee meeting. Kay will then compile the reports into one document and distribute these via email no later than the Tuesday prior to the troop committee meeting.

George Hornaday suggested that Kay assemble hard copies of the minutes and reports into a binder to pass along and the group agreed this is a good idea.

SPL Report. Dana Nappi, Senior Patrol Leader, gave his report from the PLC and here are the plans for May meetings:

- May 2—Get the whole troop involved in helping the younger scouts fulfill some of the requirements for Tenderfoot and Second Class. With any time remaining, work on making patrol flags.
- May 9—Build a gateway for the June Scout Show.
- May 16—Last Troop meeting in May. Work on whitewater and boating skills in prep for the campout. Also plan the cooking stations.
- May 23—PLC meeting—get ready for the Scout Show

Eagle Scout Proposal. Will Rahardjo outlined his Eagle Scout project idea which is to build an outdoor classroom with an adjacent animal habitat garden at Holcomb Farms. He will dig up roots, mulch, and plan many flowers that are attractive to birds and butterflies. He will also build a bench and move in some existing benches into the classroom. Holcomb Farms is a learning center for children for agricultural and ecological awareness. They have summer camp and they sponsor Scouting outings and learning events for both Boy Scouts and Girl Scouts. No objections were expressed. Will was given permission to proceed.

Scoutmaster Report. Bill reviewed the various camping trips and activities—both the previous trip and upcoming ones—see the Scoutmaster Report for details.

Bill requested a motion to purchase new Class B t-shirts for the troop. Bill is finalizing the design. **Motion was approved.**

Bill requested a motion to authorize spending of \$150 to \$200 for hamburgers, hotdogs, buns, and charcoal for our annual Sycamore Hills cookout/COH at the June 6 troop meeting. The **motion was approved.** Bill will reserve the pavilion. Bill will also ask the hospitality committee to take on the task of organizing the potluck (troop provides only the burgers & hotdogs).



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Bill requested a motion to replace certain troop gear—specifically, the purchase of six patrol boxes @\$25 each and one fly @\$50. The current boxes are cracking and they are quite heavy. The **motion was approved.**

Thanks to Andre Cote for finding sturdy, lightweight, and economical patrol boxes. Andre also mentioned we will need to invest in patrol cook kits and utensils in the fall.

George Hornaday said we should include in each annual budget an investment for equipment.

Other Items Discussed:

Tom Transue reminded us of Avon Congregational's workday coming up on May 5 in which we'll need to bring shovels, work gloves, and wheelbarrows to spread mulch. Pack 274 will be asked to join us in this workday. Other upcoming service activities for Troop 274 include:

- Avon Library Book Sale on 5/2, 5/4, 5/6
- Roaring Brook School Fair (climbing wall) on 5/6
- Flag Prep Day on 5/12 (Michael Cohen is in charge)

John Bourget asked for names for volunteers for various positions, especially a fundraising chair which would bring consistency to fund-raising. He wants someone in place by June.

Bob Stewart said he is getting the volunteers he needs for merit badges. He'll be recruiting for upcoming BORs in advance of the June COH.

Frank Zygmunt discussed the need to have readily-accessible medical records for each boy at all troop events. We need to have information concerning allergies, insurance, medications, medical issues as well as a consent to treat. After much discussion, John recommended that Frank and Tom work together with Jerry Condon to bring back their recommendation. Meanwhile, we need to make sure we have this information for this weekend's campers.

George Hornaday presented his treasurer's report. **Motion to accept the report was approved.**



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Tom Transue informed the committee of upcoming NRA training @ Camp Strang, 6pm Friday until noon on Sunday; May 5—rifle shooting and May 12—shotgun training.

Bob Stewart presented a proposal to establish an “Avon Dollars For Scholars” type of scholarship fund for Scouts. Note that there was strong objection to considering the Newell Trust as a source of funds, given the lengthy prior debate about uses for that fund. After some discussion, John recommended that Bob assemble a group to develop the proposal in more detail and particularly to address a full range of sources of possible funding.

John reminded us of our next meetings on May 23 and June 27.

Motion to adjourn was approved at 8:55pm.



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Eagle Scout Leadership Service Project Workbook *(reformatted for this Report by J. Bourget)*

Scout's name: William Rahardjo

PROJECT DESCRIPTION

Describe the project you plan to do.

Many children do not have the opportunity to enjoy being outdoors learning and observing nature. My project will help to address this need. For my project, I plan to build an outdoor classroom with an animal habitat garden. These projects will take place at Holcomb Farms which is located in Granby, CT. Holcomb Farms is a non-profit organization that provides a learning center for children to promote an agricultural learning experience and ecological awareness. The actual workdays will take about 5-6 days for an average of 4-6 hours each workday to involve, supervise and direct 5-7 scouts and 2 adults.

My first part of the project will be cleaning, building and planting the animal habitat garden which will be an area of about 15 by 20 feet. This will take 2 or 3 consecutive weekends to finish. The first workday will be cleaning, removing invasive roots and putting rock edging around the garden perimeter. The second workday will be spreading mulch and planting bushes which will likely be King of the Meadow, Queen of the Prairie, Golden Rods and Black Eyes Susan's (I would plan to have at least a dozen of these bushes). Work that may not get done will be done the following workday.

The second part of the project will involve creating an outdoor classroom environment. Next to the animal habitat, there is an area of 15 by 15 feet with overgrown bushes. My idea is to clear this plot and do similar cleaning as my first part of the project. However, instead of planting bushes, we will move 2 existing rustic benches to the plot of land. Time permitting; I would like to build an extra bench. This bench is very rustic and made of tree trunks as its leg and a plank of wood for seating. I would mount the plank (8' by 2"x8") of woods to the tree trunks to make sturdy furniture. This part of the project should be finished within 2-3 workdays with 5-8 scouts/adults helping. I will then come back within 2-3 weeks of my completion to monitor the progress of the garden.

What group will benefit from the project? Holcomb Farms.

Name of religious institution, school, or community: Holcomb Farms

Telephone No.: 860-844-8616

Street address: 113 Simsbury Rd

City: West Granby

State: CT

Zip code: 06090



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My project will be of benefit to the group because:

My project will benefit both the organization Holcomb Farms and the children who attend the program. This project will benefit the organization and the children who attend their programs by providing them the opportunity to learn outdoors during spring and summer months and warm days. Also this project helps by creating an environmentally friendly area for animals such as birds, butterflies, rabbits etc.

This concept was discussed with my Eagle Advisor (Mr. Hamel) on (Date): April 5, 2007

The project concept was discussed with the following representative of the group that will benefit from the project.

Representative's name: Ms. Melissa Vanek
Representative's Title: Director of Environmental
Phone No.: 860-844-8616
Date of meeting: March 20, 2007

PROJECT DETAILS

Plan your work by describing the present condition, the method, materials to be used, project helpers, and a time schedule for carrying out the project. Describe any safety hazards you might face, and explain how you will ensure the safety of those carrying out the project.

If appropriate, include photographs of the area before you begin your project. Providing before-and-after photographs of your project area can give a clear example of your effort.

Description:

Preparation

Because of the project's nature, I will be in close contact with my sponsor to make sure that the timing of cleaning, removing invasive roots, mulching, planting as well as designing outdoor classroom are planned well in advance. Since the project will involve 5 to 6 working days, I will solicit Scouts help, supervise and lead them in a way so that the project completion will be smooth and timely.

Contact information for the organizations:

Holcomb Farms
860-653-8164

113 Simsbury Road
Ms. Melissa Vanek

West Granby, CT 06090
www.Holcombfarm.org



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Project work days:

Day 1 (Saturday, mid or late May 10am-3pm)

With the assistance of 6-8 Scouts and 2 adults, we will clean the area of 15 by 20 feet for the future animal habitat garden. The area is presently full of debris and leaves as well as invasive roots. Most of the work today will involve raking, moving the debris to the dumpster area, and pulling weeds as well as removing unwanted roots.

Day 2 (Sunday, mid or late May 11am-2pm)

I will supervise 4 to 6 volunteers and I plan to request help from my fellow classmates from Avon High School as well as any Scouts who would be willing to help. The work will involve continuing the cleaning process and if time permits, we will start spreading mulch and water the garden for future seeding and planting.

Day 3 (Saturday early June 10am-3pm)

I plan to enroll 6- 8 Scouts and 2 adults, we will start digging, spreading the seeds and planting the bushes. We will also put rock edging around the perimeter and water the soil upon completion. Any time left during this workday, we will move to the 15 by 15 feet area to start the work on the future outdoor classroom.

Day 4 (Saturday, June 10am-3pm):

We will do basically the same works as day 1, because the outdoor classroom area is smaller than the animal garden. I will most likely involve fewer volunteers (4-5 Scouts or adults). We will move the existing outdoor furniture and spread the mulch once the area is clear, clean and ready.

Day 5 (Sunday, June 11am-3pm)

I would like to ask an adult or two who may be an expert with wood cutting. During this work day, we will continue with beautifying the outdoor classroom. If time permits, I will also plan to build a rustic bench as additional furniture. Presently, two rustic benches exist. The bench is made of 2 tree trunks as its legs and a long plank of wood for seating. The tree trunks and the plank of wood need to be cut and I will plan to solicit help from an expert adult.

Day 6 (any afternoon in June 2pm-5pm)

If this day is needed, I will enroll my Avon High School friends for help. Any unfinished work will be done; I will also make sure that the garden is growing properly and the outdoor classroom is functioning properly.



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Safety:

One safety concern will be any prickles left from overgrown bushes, poison ivy, and the proper handling of gardening equipment and tools. Scout and adults will be required to wear work gloves and closed shoes for safety. Another concern will be handling the tools we will be using. I plan that my project will take around 100-130 man hours to complete.

Materials List:

Bushes – Solicited from local nursery or Holcomb Farms
Seeds – Holcomb Farms
Organic mulch – Holcomb Farms (donated by town of Granby)
Shovels
Wheelbarrows
Water hose
Gloves
Garden tools
Plank of wood for bench
2 large tree trunks
Chain saw
Drill
Nails
Bolts
Screws
Mattock – To remove invasive roots



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Meeting Date: April 25, 2007 **Report:** Troop Program
From: Bill Roell

- Questions:**
1. Request purchase of Troop 274 “Class B” T-shirts in time for Scout Show 2007. Total cost ~ \$400. Will exceed budget for hats and T-shirts, as discussed in March, due to growth of troop and intentional inventory of Troop hats for 2008.
 2. Request approval to replace certain troop gear: need cook kits and Patrol Trunks to support troop growth.

SUMMARY: APRIL

Advancement:

- ▶ 3 scouts advanced on 4/18 (Life, 1st Class, 2nd Class)
- ▶ MB in progress: Communications and Emergency Preparedness
- ▶ MB scheduled: Personal Management

New Scouts:

- ▶ We have 19 boys participating in our New Scout patrols, as a result of the new scout Investiture conducted on Wed., 4/4
- ▶ Troop registration is 59
- ▶ Note: All of our 12-graders have turned age 18 and excluded from the count
All are ASMs – Gordon Williams, Jon Rahardjo, David Badsteubner

Troop Activities:

- ▶ Investiture (neckerchiefs, hats and “Scout” rank patches)
- ▶ Welcoming new scouts and formation of Dragon and Golden Arrow patrols (incl. 3 Troop Guides)
- ▶ Fitness demonstration and initial Tenderfoot activities (Totin’ Chip)
- ▶ Camping presentations
- ▶ Knot Tutorial activity
- ▶ Advancement Mall
- ▶ Camporee Prep campout at Huckleberry Hill (24 scouts) – 5-mile hike



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UPCOMING ACTIVITIES

Outings:

- ▶ Spring Camporee – 4/27-29 (Camp Strang, Goshen)
- ▶ Philmont shake-down – 5/5-6
- ▶ OA Ordeal – 5/18-20 (Camp Mattatuck)
- ▶ Whitewater Rafting – 5/18-20 (Lehigh River, PA)
- ▶ Scout Show 2007 – 6/1-3 (Hebron Fairgrounds)

Service:

- ▶ WACC Clean-up Day – 5/5
- ▶ Avon Library Book Sale – 5/2, 5/4, 5/6
- ▶ Roaring Brook School Fair (climbing wall) – 5/6
- ▶ Memorial Day Parade – 5/28

Meetings:

- ▶ PLC Meeting is 4/25 at 6:30
- ▶ Special Patrol Meetings for Camporee preparation are 4/25 at 7:30
- ▶ PLC Semi-annual Planning Conference is 5/6
- ▶ BOR for rank advancements (primarily Tenderfoot) on 5/30

FUTURE:

- ▶ Troop COH scheduled 6/6 (Sycamore? Hospitality Committee?)
- ▶ Summer camp @ Camp Workcoeman is July 8-14
- ▶ NYLT Conference @ Camp Strang (Josh Cote, Joe Valerio)



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Meeting Date: April 25, 2007

Report: Troop Committee Chair
From: John Bourget

Questions: Any volunteers for Fundraising, Hospitality or Communications Chair?

Summary: Minutes from March meeting are posted on Troop's Website.

Volunteers are needed take design and implementation responsibility for Communications, Fundraising and Hospitality. Committee roles are transitioning: Gitte Boswell has moved to Advancement Asst. Chair with Jerry Condon to take over as Merit Badge Coordinator. Eric Gladstein takes over Review Boards with Diane Oberhausen volunteering as Asst. Coordinator.

It is my goal to recruit two people to each major volunteer role, one to be primarily responsible for the year, a second to help, learn and then to take over the year following. Volunteers are needed for a variety of Committee roles:

Troop Committee roles:	Role for academic year 2007 / 2008
Merit Badge Asst. Coordinator	Volunteer needed to help Jerry Condon with next year's Merit Badge program and to take over for the '08/'09 year.
Basic Skills Program Coordinator	Volunteer needed to help Gitte Boswell design our Basic Scouting Skills program to support the Scoutmaster with advancement of boys from Tenderfoot to First Class.
COMMUNICATIONS Chair	Volunteer needed to design and implement a communications program involving sub-committees responsible for Community PR, Alumni & Eagle relations, our newsletter and web content. Additional volunteers are needed to coordinate some of these subcommittees.
FUNDRAISING Chair	Volunteer needed to design and implement a fundraising program involving sub-committees responsible for Popcorn, Citrus, Retail cards (such as Stop & Shop) and service-events (pancake breakfasts, carwashes). Additional volunteers are needed to coordinate some of these subcommittees.
Popcorn	Sue & Dan Williams <i>volunteers needed</i>
Citrus	Lynn & Bob Metz <i>volunteers needed</i>
Registrar Assistant	Volunteer needed to help and back up Frank Zygmunt with maintenance of our Troopmaster database.
HOSPITALITY Chair	Volunteer needed to design and implement a hospitality program involving sub-committees responsible for events, Orientation of new parent and scouts. Additional volunteers are needed to coordinate some of these subcommittees.



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Meeting Date: April 25, 2007 **Report: Treasurer**
From: George Hornaday

Questions:

Summary: Following are the spreadsheets

BSA TROOP 274 TREASURERS REPORT		
Checking Balance @ 3-25-2007		\$9,087.09
	<u>PAYMENTS</u>	
BSA CRC - Supply Acct	\$250.00	
Raftmasters - Philmont	\$312.93	
Mel Hamel - Eagle Exp	\$121.09	
Diane Condon - Eagle Exp	\$25.43	
Ed. Fund For Adam & Jake Wilcox	\$100.00	
Total Disbursements	<u>\$809.45</u>	
	<u>RECEIPTS</u>	
Dues	\$740.00	
Pasta Supper Recpts	\$20.00	
Total Receipts	<u>\$760.00</u>	
Checking Balance @ 4-22-2007		\$9,037.64
Savings Acct. Balance @ 3/30/2007		\$5,992.93
Total Balances		\$15,030.57
Scout Balances		\$4,090.00
Fla Seabase Balance		\$0.00
Net Troop Balance		\$10,940.57
Other: CRC-Supply Deposit - Est'd		\$150.00
CRC-Camp Deposit		\$50.00
Philmont Advances		\$192.07
Am. Fund - Special Events Fund Est. at 4/20/07		<u>\$106,561.83</u>
Total Troop Balance @ 3-25-2007		<u><u>\$117,894.47</u></u>

	<u>Beginning Balance</u>		Current		
Note: Designated Receipts	\$1,744.81	Uses	Balance	3/25 Trans	Total
Scholarship Fund	\$2,381.50	(\$485.00)	\$1,259.81	\$595.98	1855.79
Flag Receipts	\$4,126.31	(\$2,005.39)	\$376.11		
		(\$2,490.39)	\$1,635.92		



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Scouts' balances

Scout	@Oct 2006	Profit	@Nov 2006	Profit	@Jan 2007	Uses	@Mar 2007
1							0
2	\$96.31		\$96.31		\$96.31		\$96.31
3	\$0.00		\$0.00		\$0.00		\$0.00
4	\$28.46	\$14.66	\$43.12		\$43.12		\$43.12
5	\$252.75		\$252.75	\$98.51	\$351.26		\$351.26
6	\$3.83		\$3.83	\$13.87	\$17.70		\$17.70
7	\$0.00		\$0.00		\$0.00		\$0.00
8	\$276.07		\$276.07	\$136.79	\$412.86	(\$285.00)	\$127.86
9	\$0.00	\$4.26	\$4.26		\$4.26		\$4.26
10	\$113.80	\$14.93	\$128.73	\$13.87	\$142.60		\$142.60
11	\$0.00	\$30.39	\$30.39		\$30.39		\$30.39
12	\$309.67		\$309.67	\$115.51	\$425.18		\$425.18
13					\$0.00		\$0.00
14	\$123.77		\$123.77	\$13.87	\$137.64		\$137.64
15	\$0.00	\$46.12	\$46.12	\$7.41	\$53.53		\$53.53
16					\$0.00		\$0.00
17	\$0.00		\$0.00		\$0.00		\$0.00
18	\$164.54		\$164.54		\$164.54		\$164.54
19	\$0.00		\$0.00	\$35.62	\$35.62		\$35.62
20	\$136.55	\$45.32	\$181.87	\$161.39	\$343.26		\$343.26
21	\$1.34		\$1.34		\$1.34		\$1.34
22	\$0.00		\$0.00		\$0.00		\$0.00
23	\$0.00	\$9.86	\$9.86	\$168.80	\$178.66		\$178.66
24	\$9.44		\$9.44	\$54.05	\$63.49		\$63.49
25	\$0.00		\$0.00	\$138.69	\$138.69		\$138.69
26	\$109.38		\$109.38		\$109.38		\$109.38
27	\$0.00		\$0.00		\$0.00		\$0.00
28	\$0.00		\$0.00		\$0.00		\$0.00
29	\$119.27		\$119.27	\$27.74	\$147.01		\$147.01
30	\$245.82		\$245.82	\$12.92	\$258.74		\$258.74
31	\$210.18		\$210.18	\$21.28	\$231.46		\$231.46
32	\$77.12		\$77.12	\$6.46	\$83.58		\$83.58
33	\$0.00		\$0.00	\$7.41	\$7.41		\$7.41
34	\$0.00		\$0.00		\$0.00		\$0.00

continued



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35	\$40.59		\$40.59	\$6.46	\$47.05	\$47.05	
36	\$0.00		\$0.00	\$34.20	\$34.20	\$34.20	
37	\$0.08	\$53.06	\$53.14	\$148.76	\$201.90	\$201.90	
38	\$98.00		\$98.00	\$41.61	\$139.61	\$139.61	
39	\$0.00		\$0.00		\$0.00	\$0.00	
40	\$103.30	\$29.05	\$132.35		\$132.35	\$132.35	
41	\$0.32	\$57.86	\$58.18	\$13.87	\$72.05	\$72.05	
42	\$146.19	\$32.53	\$178.72	\$91.10	\$269.82	\$269.82	
	\$2,666.77	\$338.04	\$3,004.81	\$1,370.19	\$4,375.00	(\$285.00)	\$4,090.00